



**SUPERVISOR OF LICENSING  
SUPERVISOR VI  
POSITION # 14418**

The New Hampshire Lottery Commission has an immediate opening for a full-time Supervisor for Licensing. This position supervises the licensing program and subordinate employees in the implementation of agency objectives, regulations, policies and procedures with regard to gaming license activities. Develops and evaluates goals for planning and directing licensing functions to accomplish the broad objectives of the agency. This position is based out of the Concord, NH.

Minimum qualifications for this position is a Master's with major study in business administration, accounting human resources, public administration or related field. Six years' experience in public administration, business administration, accounting or related field, plus four years of supervisory experience in any occupational area. If related to the program area, the supervisory experience will count as part of the four years' total experience. Education and experience may be interchanged as appropriate.

**Preferred Qualifications:** Possession of software development, software support or software maintenance experience and/or experience with Charitable Gaming.

**PREFERRED WORK TRAITS:** Thorough knowledge of New Hampshire laws pertaining to specific program(s) supervised. Knowledge of report writing. Ability to interpret and explain applicable rules and policies. Ability to write comprehensive reports. Ability to interpret verbal and statistical information. Ability to supervise and instruct. Ability to establish and maintain effective working relationships with professionals, subordinate employees and the public. Must be willing to maintain appearance appropriate to assigned duties and responsibilities as determined by the agency appointing authority.

**License/Certification:** Possession of a valid New Hampshire driver's license. State of New Hampshire defensive driving certificate required or obtained within three months of hire.

The salary range for this position is \$56,218.50 - \$80,106.00. It is labor grade 27. The successfully hired candidate must satisfactorily pass criminal background and driver's record checks. For further information on the responsibilities for this position, contact Sharda Rao, HR Administrator at (603) 271-7132 or email @ [Sharda.B.Rao@lottery.nh.gov](mailto:Sharda.B.Rao@lottery.nh.gov)

We offer an attractive benefits package. You can apply on-line by clicking on the following link: <https://www.nh.gov/glance/working.htm>. **This position closes July 5th, 2022. EOE**